

Position Title: Staff Accountant

Position Overview:

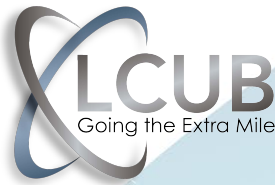
LCUB's Staff Accountant role is responsible to the Manager of Accounting and Finance to assist in the daily and monthly financial management of the Electric and Broadband departments regarding daily transactions, monthly closings, and balancing of general ledger accounts to ensure accurate financial reporting to LCUB Directors and the Tennessee Valley Authority. Interested applicants should submit their application and resume to Jessica Frabotta (jfrabotta@lcub.com).

Position Responsibilities:

- Assists Manager of Accounting and Finance with monthly closing/balancing regarding the Electric and Broadband departments.
- Assists Manager of Accounting and Finance with evaluation and documentation of existing processes that affect LCUB's financials and regulatory reporting for sufficiency, recommending enhancements as needed, evaluating related control design, and ensuring operational effectiveness of such controls.
- Compiling monthly routine journal entries, as well as more complex, non-standard journal entries for the Electric and Broadband departments to ensure accurate monthly closing and reporting. Responsible for coding of invoices to ensure proper classification on the financial statements.
- Responsible for the work order system of the Electric and Broadband departments regarding inventory material sheets, work order closings, and calculating monthly spreads to appropriate work orders. Also responsible for the balancing of plant and accumulated depreciation accounts regarding direct additions, work order closings, retirements, and salvage.
- Organizes and maintains several general and subsidiary ledger accounts for the Electric and Broadband departments, including, but not limited to, accounts receivable/payable, prepaids, customer deposits, revenue distribution, purchased power, debt instruments (and their related amortization schedules) and intercompany transactions.
- Assists with the maintenance of the Utility's system of accounting and books and records on all company transactions and assets in accordance with generally accepted accounting principles (GAAP), Federal Energy Regulatory Commission (FERC) and any methods specific to TVA.
- Assists Manager of Accounting and Finance with the preparation of yearly budgets, and assess monthly performance compared to the approved budgets.
- Performs other duties such as analyses of general ledger accounts and financial ratios/comparisons.
- Communicate effectively with the Manager of Accounting and Finance and Accounting Clerks regarding pertinent matters related to the financial status of the Electric and Broadband departments.

Qualifications:

This individual must be able to perform each essential duty satisfactorily. The requirements listed above are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



Education & Experience:

- Bachelor's degree in accounting required, and two (2) years of relevant accounting experience is preferred.
- CPA (active or inactive) or well-defined path to certification with an estimated completion date is preferred.
- Master of Accountancy (MAcc) is preferred.
- Demonstrated experience in change management and developing a culture of innovation and collaboration among different work groups is strongly preferred.
- Working knowledge of Central Service Association (CSA), or experience with larger ERP systems, such as Oracle, PeopleSoft, or SAP is preferred.
- Intermediate-to-Advanced proficiency with Microsoft's suite of cloud-based application systems (i.e. – Microsoft 365) and other application systems is highly desirable as well.

Important Facts about LCUB:

- LCUB is a municipal electric, fiber, gas, water, and wastewater utility located in the Tennessee Valley. Since its incorporation in 1938, LCUB has remained committed to providing reliable and affordable utility services. We currently serve approximately 74,000 customers and employ about 150 professionals that are focused on providing the personal, reliable service that our customers have grown accustomed to.
- Despite being the sixth largest municipal utility in Tennessee, LCUB employees enjoy a small business culture with excellent benefits located in the beautiful east Tennessee. It is no surprise that employees tend to stick around!
- Tenure at LCUB is valued highly and is highly valuable – We want you to feel right about your decision just as much as we want to feel right about selecting and investing in you.
- LCUB values efficient, value-added work, transparency, respect, and balance. We take pride in working hard and work hard at maintaining balance between responsibilities here and obligations you have outside of work.

Equal Employment Opportunity Statement:

- LCUB is an equal opportunity employer and complies with all applicable laws and regulations in our employment practices. All qualified applicants receive equal consideration for employment without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status.
- EEO is the Law - Applicants and employees are protected under Federal law from discrimination.
- LCUB is a TN Drug-Free Workplace Program Participant. All LCUB facilities and vehicles are tobacco-free.